1. You are invited to bid on a general contract for the City of Covington COVID19 improvements to the Covington City Hall. The work generally consists of adding glass service windows, doors, casework modifications, etc. in various offices and departments through the building. All bids shall be on a lump sum basis.

2. A pre-bid conference will be held on February 2, 2021 beginning at 10:00 A.M. at Covington City Hall Council Chambers located at 333 W. Locust St, Covington, VA 24426. The pre-bid conference will not be mandatory. Everyone shall meet outside the front door of the building and have a mask on. As the result of the COVID-19 pandemic requirements, all attendees must wear a mask and practice social distancing as required by the Governor. The pre-bid conference will provide an opportunity to answer questions and explain any items requiring further clarification.

3. Drawings and specifications may be examined at the Office of the Architect/Engineer and at the following locations:

   - Valley Construction News
   - 426 W. Campbell Avenue
   - Roanoke, VA 24016
   - Alex Gugliada
   - The Blue Book Bldg. & Construction Network
   - 800 E. Main Street
   - Jefferson Valley, NY 10535

   - Builders’ Exchange, Inc.
   - 3207 Hermitage Rd.
   - Richmond, VA 23227
   - DODGE Data & Analytics
   - 3315 Central Avenue
   - Hot Springs, AR 71913

   - ConstructConnect
   - 30 Technology Parkway South
   - Suite 100
   - Norcross, GA 30092-2912
   - Construction Journal
   - 400 SW 7th Street
   - Stuart, FL 34994

4. Plans and specifications can be obtained via download from ShareFile at no cost. Contact bmckinney@zmm.com for ShareFile access. Upon receipt of valid email address, ZMM will provide a password with instructions on accessing and downloading plans and specifications.

5. Bids shall be accompanied by a bid guarantee of not less than 5% of the amount of the bid, which may be a certified check or cashier’s check, or a bid bond of 5% of the amount of the bid, made payable to City of Covington. A performance bond, payment bond and a material and labor bond will be required and the cost shall be included in the bid price.

6. Bidders are required under Title 54.1, Chapter 11, Code of Virginia (1950), as amended, to be licensed as a “Class A Contractor” before submitting a bid of one hundred twenty thousand ($120,000) dollars or more; or to be licensed as a “Class B Contractor” before submitting a bid of ten thousand ($10,000) dollars or more but less than one hundred twenty thousand ($120,000) dollars; or be licensed as a “Class C Contractor” before submitting a bid of no more than ten thousand dollars ($10,000). Each Bidder will be required to give their State Registration Number on their proposal. All non-resident contractors and subcontractors bidding the work described herein shall register with the Department of Labor and Industry under the provisions of Section 40.1-30 of the Code of Virginia.

7. Bids will be received at the Office of the City Manager, Krystal Onaitis, 333 W. Locust Street, Covington, VA 24426 no later than 2:00 P.M. on February 11, 2021 at which time bids will be opened publicly and read aloud. All attendees must wear a mask and practice social distancing.
8. Bids shall be binding for a period of sixty (60) days from the date on which bids are opened.

9. Offerors shall comply with the following: President’s Executive Order #11246 prohibiting discrimination in employment regarding race, color, creed, sex, or national origin; the President’s Executive Order #12138 and #11625 regarding utilization of MBE/WBE firms; the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990; and the Age Discrimination and Employment Act; Federal Regulation PR-1273. Offerors must certify that they do not or will not maintain or provide for their employees any facilities that are segregated on the basis of race, color, creed, or national origin.

City of Covington
Krystal Onaitis
City Manager